



## MEMORANDUM

**TO:** The Education Professional Standards Board

**COPY:** EPSB Education Partners  
EPSB Staff

**FROM:** Phillip S. Rogers, Executive Director

**DATE:** September 2, 2008

**SUBJECT:** September 2008 EPSB Update

### **Mission Statement**

*The Education Professional Standards Board promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.*

### **Worth Remembering**

“Students will remember how we treated them long after they forget what we taught them.” --  
Author unknown

### **KTIP Task Force**

The second meeting of the KTIP Task Force is scheduled for September 2. The minutes of the first task force meeting may be found at [KY: Education Professional Standards Board - Meeting Agendas](#).

### **Busy Season for Certification Division**

Summer has been its usual busy time for the Division of Certification. Since May 15, consultants have created over 16,000 credentials and edited another 4,500. This includes automated statements of eligibility and multiple certificates for many educators who were granted renewals. Add this to the hundreds of phone calls, e-mails, and written communications with educators, and it has made for a time when everything becomes a blur. Despite this, the division is on track to complete all rank changes before the September 15 deadline, and all transactions are being completed within 5-7 work days, once all materials are received.

### **Update on Amended Regulations**

During the August 12, 2008 meeting of the Administrative Regulation Review Subcommittee (ARRS), [16 KAR 5:020](#): Standards for Admission to Educator Preparation was passed out of committee. This regulation should become effective in early October.

On September 9, 2008, the ARRS will review the proposed amendments to [16 KAR 3:050](#): Professional certificate for instructional leadership – school principal, all grades. This regulation, which contains the principal redesign amendments, was scheduled to be reviewed at the August 12 meeting of the ARRS; however, comments were received and the regulation was deferred in order to allow the staff sufficient time to file a Statement of Consideration.

### **Certification Task Force to Begin Work**

The first meeting of the new Certification Task Force will occur on Friday, September 5 at the EPSB offices from 9:30 a.m.-3:30 p.m. This group, composed of district HR directors and university officials, will look at a variety of trends and topics affecting today's school district hiring needs and the impact of existing regulations on the current climate. The group will meet regularly in the upcoming months with the goal of bringing a set of recommendations to the Board in the late spring. Interested parties may send any possible topics for examination and discussion to [mike.carr@ky.gov](mailto:mike.carr@ky.gov).

### **School Human Resources Conference Upcoming**

Certification Director Mike Carr will speak to the Kentucky Association of School Human Resources Managers annual conference on September 10. The conference, which will be held in Lexington, will feature a variety of topics relevant to HR directors. Mike will speak to the group about the changes seen in the past year in certification and will ask for input on possible topics for the Certification Task Force.

### **Admission and Exit Reports**

The admission and exit reports from all EPSB-approved teacher preparation programs are due in our office by 4:30 p.m. on September 22, 2008. Whereas the admission data are critical to the cooperating teacher program for student teachers, the exit data are most important for the reporting of program completers to ETS and Title II later in the fall.

### **Professional Development for Legal Services**

On September 3, 2008, the Division of Legal Services' staff will participate in Administrative Regulation Training to hone their skills in drafting and amending administrative regulations. This training is sponsored by the Legislative Research Commission's Regulations Compiler and her staff.

### **Norma Andrade Retires**

The EPSB will lose a valued employee in September when Norma Andrade retires as a certification consultant. During her many years at the EPSB, Norma has cultivated outstanding relationships with human resources personnel across the state, and she is known for her consistently positive attitude when assisting teachers and principals. It will be a tremendous loss

to the EPSB and many educators across the state when Norma leaves to try her hand at a new career beginning October 1. We believe that Norma will be successful at anything she attempts, and we wish her all the best as she leaves state government. Her final official day is September 30; however, her last day in the office will be September 19. Many thanks to Norma for a job well done!

### **Ethics Seminars**

During the month of September, Alicia Sneed and Gary Stephens of the Division of Legal Services will conduct Ethics Seminars at several higher education institutions across the state:

- Jefferson Community and Technical College on September 2nd, September 16th, September 18th and September 26th;
- Western Kentucky University on September 12th and September 19th;
- Morehead State University on September 24th; and
- Kentucky Wesleyan College on September 29th.

If you would like to schedule an Ethics Seminar for your institution, please contact Elise Borne at [elise.borne@ky.gov](mailto:elise.borne@ky.gov) or (502) 564-4606.

### **Champions in our midst!**

Gary Stephens and Jason Rothrock of the EPSB's Division of Legal Services were half of the winning four man team at the Fayette County Bar Association's Golf Scramble on August 25, 2008. Congratulations Gary and Jason!

### **Meetings, Conferences, Etc.**

September 1 – Labor Day (EPSB office is closed)  
September 2 – KTIP Task Force second meeting  
September 3 – GRREC meeting  
September 3 – OVEC new human resource directors certification workshop  
September 4 – Ethics seminar at Brescia University  
September 4/5 – Leadership Continuum Design Committee meeting  
September 5 – Certification Task Force meeting  
September 8 – Interim Joint Committee on Education meeting (Campbellsville University)  
September 9 – Leadership meeting  
September 9 – SE/SC cooperative meeting  
September 9 – Administrative Regulations Review Subcommittee meeting  
September 10 – KBE meeting at Cumberland Falls State Park  
September 17 – CKEC meeting  
September 17 – KEDC meeting  
September 19 – KEDC HR certification workshop  
September 19 – EPSB Certification chili dog lunch for KECC  
September 19 – Ethics seminar at Western Kentucky University  
September 21 – EPSB Sunday evening study session  
September 22 – EPSB regular meeting  
September 24 – OVEC meeting  
September 24 – WKEC meeting

September 24 – KVEC meeting

September 25 – Education Coalition meeting

September 25/26 – Murray State University accreditation pre-visit

September 29 – Ethics seminar at Kentucky Wesleyan College